

**Request for Extension of the Tenure Earning Period
Office of the Provost, 5/29/08**

An extension of the tenure earning period may be approved on a discretionary basis for extenuating non-professional circumstances that have had a significant impact on the faculty member's productivity, such as the arrival or care of a child, the care of a family member or member of the immediate household, or personal circumstances related to the health of the faculty member.

Tenure period extensions are granted in one-year increments. A cumulative total of two years is normally the maximum probationary period extension. Requests should be made within a year of the qualifying event or extenuating circumstances, and prior to the department deadline for submission of the promotion/tenure application. Approval by the department chair, dean and provost is required. For additional information, see section 2.6.6.4.1 of the UAB Faculty Handbook.

NAME: _____

DEPARTMENT: _____ SCHOOL: _____

Current mandatory tenure review year: _____

If a previous extension has been granted, indicate date: _____

Reason(s) for request:

If the reason for the request requires documentation of a medical condition, please submit documentation to:

Employee Health (include a copy of this request)
Attn: Lynn Bailey or Peggy Martin
UAB Hospital Jefferson Towers 136
Confidential fax: 975 6900

Faculty member Date

Department Chair Date

Dean Date

Provost Date