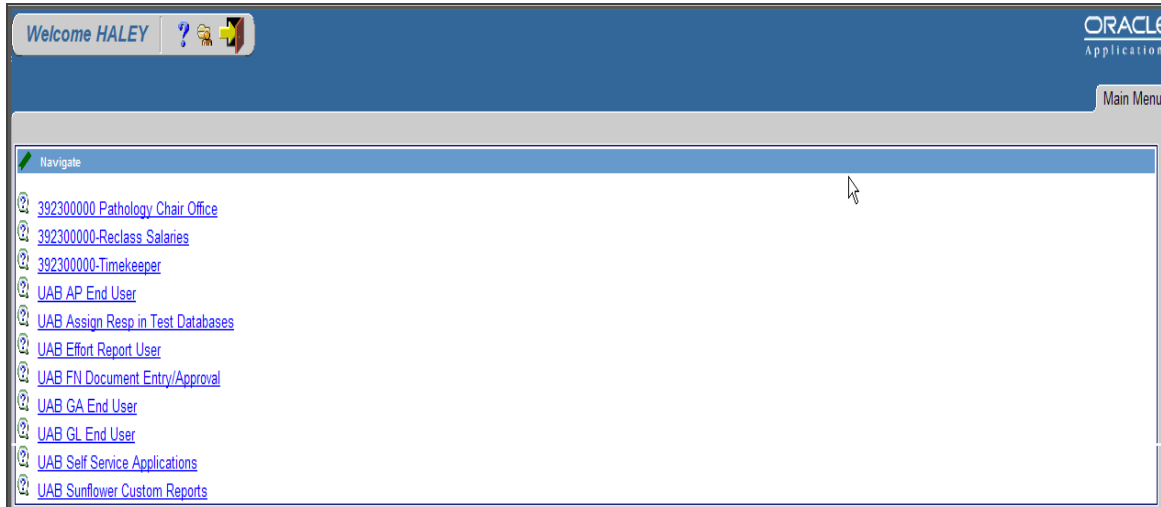


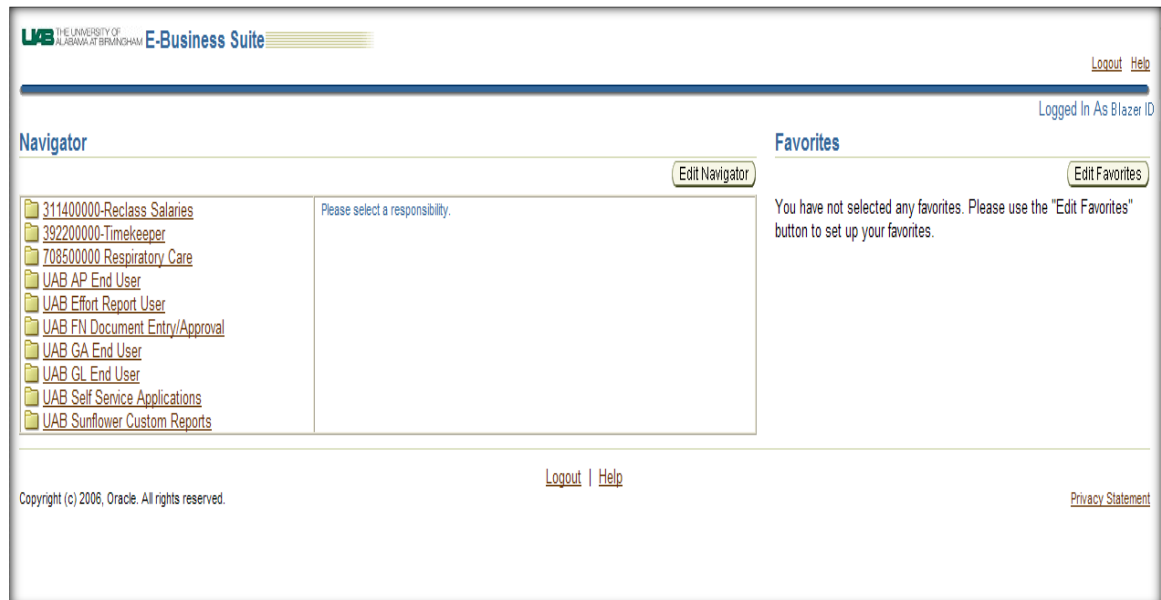
Oracle HR and Financial Applications Updated Oracle Personal Homepage

Beginning November 1, 2009 the **Oracle HR and Financial Applications** homepage will have a new look.

Oracle Personal Homepage prior to November 1, 2009

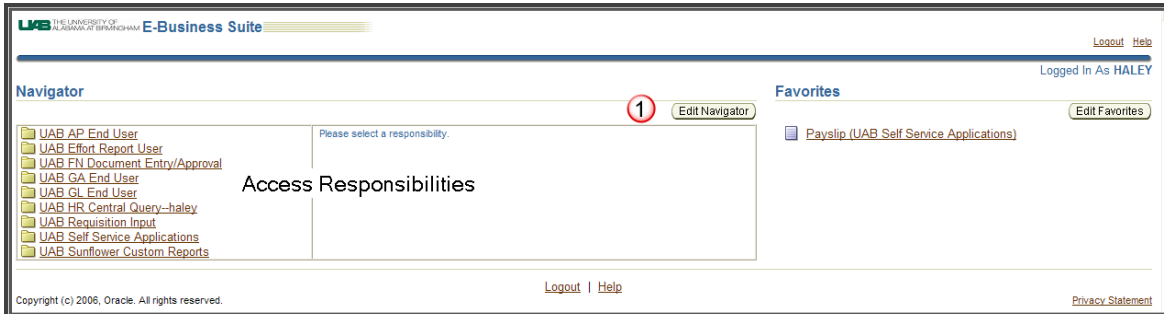


Oracle Personal Homepage as of November 1, 2009

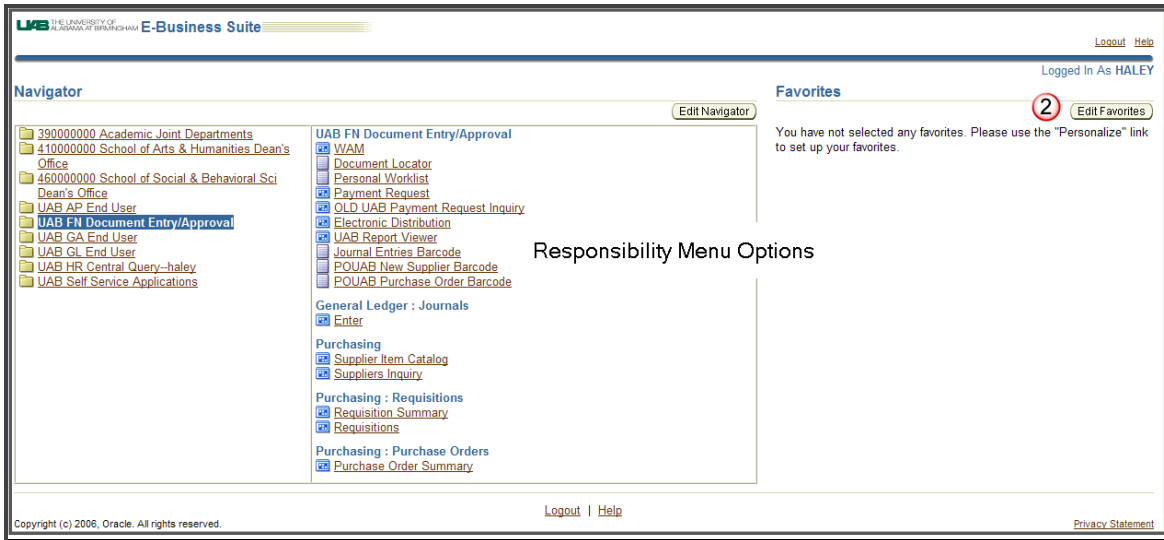


In addition to a new look, two customization features are available on the **Oracle Personal Homepage** after November 1, 2009.

1. **Edit Navigator** – Allows users to **remove** or **display** Access Responsibilities from the Navigator listing.

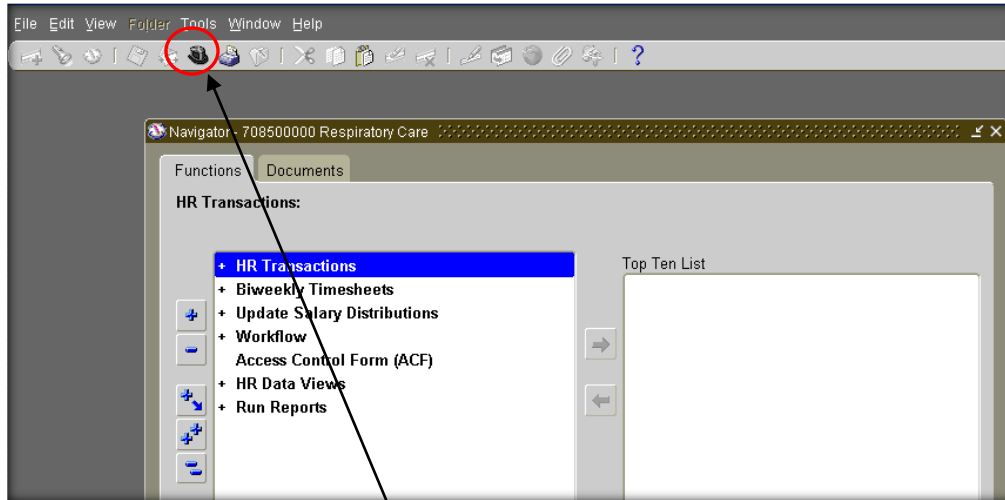


2. **Edit Favorites** – Allows users to create a customized **Favorites** list which can include Responsibility Menu Options from multiple responsibilities. Once a Favorites list is created, the menu option can be accessed directly from the homepage.



The appearance and functionality of **the Oracle HR & Finance Applications** will remain unchanged. Once a specific form or function is closed, the Customary Responsibility Menu will display.

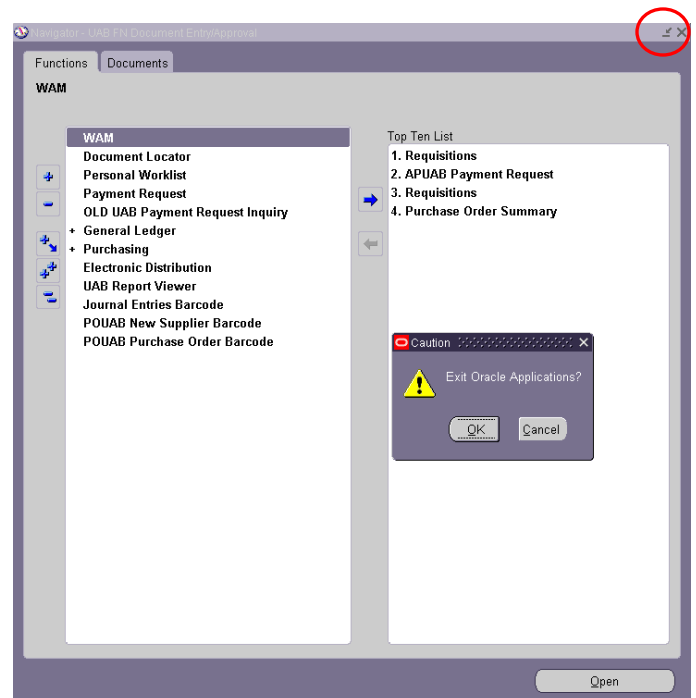
Customary Responsibility Menu



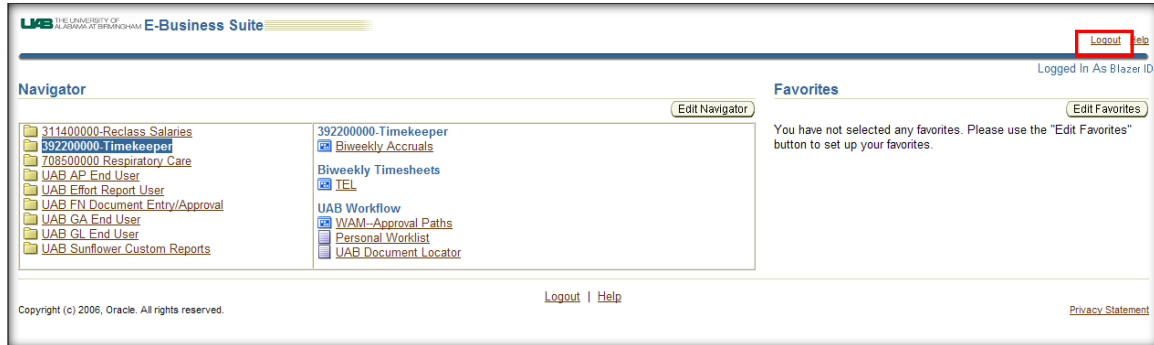
Users may continue to navigate to menu options from the customary menu, switch responsibilities using the “**Top Hat**”, or Exit Oracle Applications.

Exiting Oracle Applications

1. From the customary menu, click on the “**X**” in the upper right hand corner of the Oracle Navigator Bar.
2. Click on the **OK** button.



3. Click on **LOGOUT** located on the upper right hand corner of the Oracle Personal Homepage to exit all Oracle Applications.



Please refer to the Online Video for more details on navigating the new Oracle Personal Homepage and how to make use of the new features.

Online Video Instructions can be viewed by [clicking here](#); or by visiting www.uab.edu/adminsystems and clicking on Video Tutorials located in the left hand (Green) sidebar.